Ricardo Software FSAE Grant - New Request

We require that your FSAE team designates a member of the university staff as the **Central Contact**. It is recommended that this is the Faculty Advisor to the FSAE team; otherwise another professor within the department or an IT administrator is acceptable.

The responsibilities of the Central Contact are as follows:

- Primary contact for communication with Ricardo Software, whether administrative or technical.
- Arranging execution of a Master License Agreement ("MLA") with Ricardo Software. This MLA is a legal document stating proper usage of the software and any restrictions.
- Execution of the annual FSAE Grant Renewal form.
- Receive the software license as well as the instructions for download and installation, or provide the appropriate **IT contact**.

  - 5 seats of each tool are provided. These are hosted from a license server of your choice. They cannot be "checked out" (i.e. laptops taken home for the evening, off-site use requires VPN access to the license server), nor can they be installed on multiple servers. If you choose to install the license manager on a FSAE laptop, then you can travel with the software, but all 5 seats travel with it as well.

  - Under the terms of the FSAE Grant, the five licenses provided should only be used for FSAE, or similar, team projects. The licenses are not to be used for non-FSAE team projects, research or classroom teaching (separate grants are required).

- Answer technical support questions from the FSAE team, contacting Ricardo Software's support team if needed (10 hours of technical support is provided). Questions from individual team members received by Ricardo Software will not generally be answered. If preferred, assign a FSAE Team member as the **Technical Support contact**.

In order to participate in the FSAE team Grant, we specify that two Ricardo logos 195mm x 130mm are to appear either side of the vehicle in a visible and prominent location, and must appear within a clear space of approximately 40mm around the perimeter of the logo. If pre-existing sponsorship commitments prevent this, alternative positioning may be negotiated on a case-by-case basis. Logos should appear on all competition vehicles entered by the team during the season that the license operates.

To use WAVE, and/or other tools, please email the completed Grant Form to **rs_support@ricardo.com**, **Attn: FSAE Grant Request** (use the form's **Submit** button)

To start using WAVE as soon as possible, we will send a 2-months license, and activate a support account to download the software (select your **Username** and **Password**, or if left blank we will assign them). At this point, your team will be able to start using the software. Next we will email the MLA for electronic execution. Upon receipt of the executed MLA, we will send the annual license.

License Server Information: Please note that, due to security concerns, we do not support virtual servers. A physical machine with unique machine Hostid is required. At a Windows Command prompt enter **ipconfig/all** to determine the **Hostname** and **Hostid** (MAC address of the Ethernet LAN card).

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Logo to be placed on vehicle. Please print in color.